

**Minutes for Randall Library Trustees Meeting**  
7-8-2015  
Randall Library

**Present:** Marianne Sharin (chair), Bob Katz, Rick Lent, Tim Reed, Barbie Wolfenden, Kathy O'Brien and Melissa Fournier (Director).

**Absent:** Ed Grund

Marianne called the meeting to order at 7:08 p.m.

**Secretary's Report:** June 24 minutes were accepted with amendments by a unanimous vote.

**Chairman's Report:** Melissa shared:

- There was a nice write up in the Beacon about the Steam Punk Presentation at the library.
- There was a record crowd for the kick off the Summer Reading Program.
- There will be prizes given for those who read the most books this year. Raffles were used in previous years.
- There will be a reading fundraiser for the Delta Dog Program which provides service dogs for veterans. Pledges will be taken and collected for reading books. All monies raised will go directly to the Delta Dog Program.
- The ARIS/MBLC has changed the way state statistics will be tallied and will now include downloaded Randall specific databases. The inclusion will show a bump in circulation numbers.
- The four toilets will be replaced by Adam Sahlberg on July 13<sup>th</sup>.
- Melissa and Sally are planning on painting the bathrooms following the replacement. Barbie noted that this type of work should be considered maintenance and not be provided as a free service by Melissa and Sally.
- Outside lighting was discussed as a safety issue. Kathy will contact Dave Cana to see what options might be available to improve the current lighting.
- (Statistics attached)

**Old Business:** The Survey was reviewed and discussed at length. The Board agreed on a final draft and will begin to pilot the survey to focus groups. Tim will establish one group and Kathy will work with the CoA. Bob is going to place the survey on Google for future use.

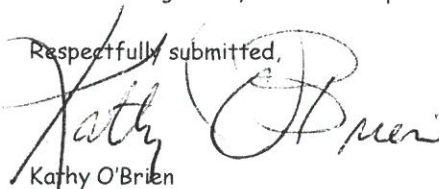
**Treasurer's Report:** Tim shared:

- The \$15,000 authorized for the library is still in process and he expects it to be transferred within a few days.
- Officially accepted two checks from the Friends of Randall. \$1000.00 for the Summer Reading program, funded by Digital's foundation. \$1500.00 for other children's and young adult's program throughout the 2015-2016 year from the Stow Community Chest.
- An agenda item for August is a FY 2015 report.
- An agenda item for September is the need for a second trustee with signature duties.

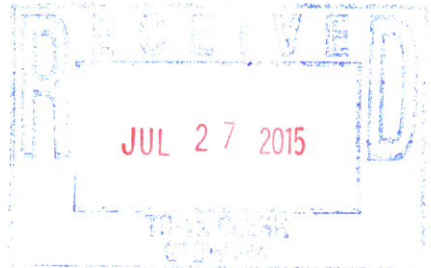
Meeting adjourned at 8:48p.m.

Next meeting is July 22<sup>nd</sup> at 7:30pm.

Respectfully submitted,

  
Kathy O'Brien

One attachment: Statistics



Randall Library  
 July 2015 Comparative Statistics

	Year	2014	2015	2015	Growth	Growth
	Month	Jun	May	June	May/June	Jun'14/Juin'15
<b>Circulation</b>						
Books & Materials		5752	5533	6617	19.59%	15.%
E books, Overdrive, Audiobooks		419	475	479	0.84%	14.%
<b>Total Circulation</b>		<b>6171</b>	<b>6008</b>	<b>7096</b>	<b>18.11%</b>	<b>14.99%</b>
<b>Databases</b>						
Consumer Reports						
<i>Logins</i>			2	2	0.00%	
<i>Pageviews</i>			44	31	-29.55%	
Freegal						
<i>Logins</i>				27		
<i>Downloads</i>			177	232	31.07%	
Mango						
<i>Logins</i>			0	11		
<i>Languages</i>			0	7		
Heritage Quest/Ancestry (logins)			182	0		
Morningstar						
<i>Logins</i>				0		
<i>Pageviews</i>			27			
<b>Attendance</b>		<b>3673</b>	<b>3586</b>	<b>4027</b>	<b>12.30%</b>	<b>9.64%</b>